

SMARTER GOALS



GOAL CATEGORIES



1 EVALUATE

Grade the effectiveness of the goal results. What worked? What didn't? Give an honest assessment.

1

| EVALUATE | GOAL | ASSESSMENT |
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2 REFINE

Recalibrate the goal to address what you learned and make modifications to the tactics to more effectively execute the goal.

2

| REFINE | GOAL | ASSESSMENT |
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EMPLOYEE SIGNATURE

APPROVED BY SUPERVISOR

DATE