

NEXT STEPS

WEEKLY TEAM ASSESSMENT

NAME

DEPT

DATE



UPDATE
CATEGORIES



HOT

1

-
-
-

NOT

2

-
-
-

NEW

3

-
-
-

NEXT

4

-
-
-

1

HOT
What went really well?
Where do you see momentum?

2

NOT
What was a bust? What didn't work? Where are we missing the mark?

3

NEW
Who were new people added into your teams?

4

NEXT
What are we doing about it? What are next steps or immediate responses to the challenges?

ALLPEOPLES